

CITY OF FRESNO FILM & ENTERTAINMENT COMMISSION - ADMINISTRATOR

FRESNO FILM & ENTERTAINMENT COMMISSION - POLICY, PERMIT AND APPLICATION

Thank you for choosing Fresno for your project. Following are the City of Fresno (COF) policies, application and permit pertaining to all commercial film, video and still photography production, requesting "on location" film activity in the City of Fresno. Policies are administered through the Fresno Film & Entertainment Commission (FFEC), a division of the City of Fresno Economic Development Department.

INTRODUCTION:

The COF Film Permit is required for all film activity occurring within the Fresno city limits, with the exceptions of: News media coverage, Studio Filming and "incidental" filming/taping for private use. Permittee must have private property owner's written permission for filming on any private property in the City of Fresno.

The COF Film Permit is two tiered and defined as follows:

Minimal Impact (MI) - low impact activities including driving scenes, dialogue scenes (walk & talk), may include minor sets and/or props, minor stunts, cast and crew of under 100, vehicles under 50, aircraft over 500 feet. MI activities may create zero to minor shot term (a few minutes, hours, days) interference to citizens.

MI Film Permit will normally be completed within three working days.

Beyond Minimal Impact (BMI) - anything more than minimal impact. Activities could include large casts and extras, major set construction, major stunts, special effects, pyrotechnics and/or fire, water effects, exotic animals, aircraft under 500 feet. Aircraft operating under 500 feet must provide FFEC with their approved FAA flight plan. BMI could have a cast and crew of over 100, 50 or more vehicles, nudity, scenes that may create considerable and/or long term interference with citizens.

When required, permittee will be required to notify all neighborhood residents and businesses within a 200 foot radius of the proposed film location.

Permissible hours of filming will be: 7:00 AM to 10:00 PM. "Exception requests" will be required to obtain a minimum 60% signature sign-off.

However, the internet of the COF to not consider requests that may reflect poorly on the City. The COF will review all types of commercial film and video production applications. It is,

The Poverello House is a private, non-profit, nondenominational organization that has been serving the hungry and homeless of our community since 1973.

Please call Paul Stack at 559.488.6988 before your arrival.

Drop your "on location" leftovers at 412 "F" Street

Left-over catering food? Fresno's homeless could use it!

YOUR CATERING CARRYOVERS...

Any and all COF fees and charges relating to Permittee's application will be paid in advance.

Loss of staff time and/or productivity

COF staff usage or displacement

All services required

COF will charge cost reimbursement for:

COF will not charge for permits, processing or usage of COF property.

\$250 - Daily Fee - WAIVED

\$450 - Film Permit application processing fee - WAIVED

FILM PERMIT PRICING:

Any filming activity that requires the use of flammable materials, explosive devices, or open flames is considered a special effect. Production must obtain a special effects permit from the COF Fire Department. All special effects permits require a licensed special effects pyrotechnics operator. Special effects may require extensive notification to residents and businesses beyond the standard 200 ft. to ensure all those potentially affected by the activity are notified.

SPECIAL EFFECTS:

Students filming on school property are exempt from COF Film Permits. Students filming on any non-school property in the COF require a COF Film Permit, a letter of authorization from the school, and will adhere to all applicable insurance requirements.

STUDENTS AND NON-PROFITS:

Permittee is required to have a copy of an approved COF Film Permit "on location" during any activity, and permit is to be made available to City upon request.

All insurance documents are submitted, complete and correct.

Any and all fees are paid in advance.

All requirements are met.

Permit will be issued only if:

Faxed copy to FFEC at 559.488.1078

Scanned, emailed copy to Ray.Arthur@fresno.gov, or,

FFEC:

COF Film Permit Applications are available on the FFEC website, www.fresnofilm.com via email, or hard copy. Permittee will obtain a printed version, complete and submit application to the

FILM PERMITTING PROCESS:

DATE:	COMPANY:	ADDRESS:	PHONE:	FAX:	CELL:	EMAIL:	LOCATION(S):	
DATE: _____ COMPANY: _____ ADDRESS: _____ PHONE: _____ FAX: _____ CELL: _____ EMAIL: _____ LOCATION(S): _____								
DATE:	COMPANY:	ADDRESS:	PHONE:	FAX:	CELL:	EMAIL:	LOCATION(S):	
DATE: _____ COMPANY: _____ ADDRESS: _____ PHONE: _____ FAX: _____ CELL: _____ EMAIL: _____ LOCATION(S): _____								
PREP:	SHOOT:	STRIKE:	TOTAL PERSONNEL:	CARS:	TRUCKS:	MH:	GEN:	OTHER:
PREP: _____ SHOOT: _____ STRIKE: _____ TOTAL PERSONNEL: CAST _____ CREW _____ EXTRAS _____ CARS: _____ TRUCKS: _____ MH: _____ GEN: _____ OTHER: _____								
TYPE OF PRODUCT:	DOC	CORP	TV	STUDENT	INTERNET	MV	STILL	INTERNET
TYPE OF PRODUCT: DOC _____ CORP _____ STUDENT _____ INTERNET _____ MV _____ STILL _____ INTERNET _____								
LOC. MGR/SCOUT:	PROD./UPM:	ADD'L CONTACT:	REQUIREMENTS:	POLICE	PROPERTY	P & R	G. SERVICES	ROADS: ITC
LOC. MGR/SCOUT: _____ PROD./UPM: _____ ADD'L CONTACT: _____ REQUIREMENTS: _____ POLICE _____ PROPERTY _____ P & R _____ G. SERVICES _____ ROADS: ITC _____								
LOC. MGR/SCOUT:	PROD./UPM:	ADD'L CONTACT:	REQUIREMENTS:	POLICE	PROPERTY	P & R	G. SERVICES	CHILDREN
LOC. MGR/SCOUT: _____ PROD./UPM: _____ ADD'L CONTACT: _____ REQUIREMENTS: _____ POLICE _____ PROPERTY _____ P & R _____ G. SERVICES _____ CHILDREN _____ SFX/PYRO								
LOC. MGR/SCOUT:	PROD./UPM:	ADD'L CONTACT:	REQUIREMENTS:	POLICE	PROPERTY	P & R	G. SERVICES	ANIMALS
LOC. MGR/SCOUT: _____ PROD./UPM: _____ ADD'L CONTACT: _____ REQUIREMENTS: _____ POLICE _____ PROPERTY _____ P & R _____ G. SERVICES _____ ANIMALS _____ SFX/PYRO								
GIVE DETAILS:								

CITY OF FRESNO FILM PERMIT APPLICATION
 FRESNO FILM AND ENTERTAINMENT COMMISSION
 2600 FRESNO ST., FRESNO, CA 93721
 559.621.8358 (Office) 557.341.2660 (Cell) 559.488.1078 (Fax)

6

CPIES TO: ADMIN. AIRPORT GEN. SERV. FIRE POLICE PARKS & REC. PLAN & DEVELOP. PUB. UTIL. PUB. WORKS RDA

PERMIT NUMBER: FRESNO FILM AND ENTERTAINMENT COMMISSION
APPROVED BY: _____ DATE: _____

(FOR CITY OF FRESNO USE ONLY)

PERMITTEE REP: (UPM or HIGHER) PRINT NAME: _____ SIGNATURE: _____
TITLE: _____ DATE: _____

The undersigned acknowledges that he/she (i) has read and fully understands the content of this Permit Application; (ii) is aware that this is a contract between the COF and Permittee; (iii) has had the opportunity to consult with his/her attorney, in his/her discretion; (iv) is fully aware of the legal consequences of signing this document, and (v) is the Permittee or his/her authorized signatory.

Be specific: dates, times, SFX, TCG, fire, props, etc. If you need more space attach additional pages.

LIST ALL PROPOSED FILM ACTIVITY

SIGNATURE

 PRINT NAME _____
 DATE: _____
 PERMITTEE REP: _____
 TITLE: _____

If a party is required to commence any proceeding or legal action to enforce or interpret any term, covenant or condition of this Permit, the prevailing party in such proceeding or action shall be entitled to recover from the other party its/her reasonable attorney's fees and legal expenses.

Permittee is required to have the signed City of Fresno Film Permit "on location" during any activity, and the permit is to be made available to the City upon request.

All work shall be performed in accordance with this Permit and all Federal, State and local laws, regulations and ordinances. Permittee must obtain all other permits required by other public or private agencies or individuals necessary in order to perform the intended work. If this provision is not complied with, the Permit shall be null and void.

This Permit shall not be assignable. City may terminate this Permit at any time if Permittee fails to perform any covenant herein contained at the time and in the manner herein provided. City agrees it will not unreasonably exercise this right of termination.

The General Liability, Aircraft Liability (if applicable) and Automobile Insurance policies shall name the City of Fresno, the Redvelopment Agency for the City of Fresno (if applicable) and each of their officers, agents, employees and volunteers as additional insureds. Permittee's insurance shall be primarily as respects to the City, Redvelopment Agency (if applicable) and each of their officers, officials, employees, agents and volunteers as an additional insured. Permittee's insurance shall be primarily as respects to the City, Redvelopment Agency (if applicable) and each of their officers, officials, agents, employees and volunteers as an additional insured. Permittee's insurance policy shall contain a waiver of subrogation as to the City, Redvelopment Agency (if applicable) and each of their officers, officials, agents, employees and volunteers. Any Workers' Compensation insurance policy shall contain a waiver of employees as to the City, Redvelopment Agency (if applicable) and each of their officers, officials, agents, employees and volunteers. Any Workers' Compensation insurance policy shall have uninsured coverage at the minimum limits of \$1,000,000 each accident, and each of their officers, officials, agents, employees and volunteers as an additional insured. Permittee's insurance policy shall apply to employees and volunteers as an additional insured. Permittee's insurance policy shall provide coverage for bodily injury and property damage for all owned, hired and non-owned vehicles.

(i) COMMERCIAL GENERAL LIABILITY insurance with limits of liability of not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and property damage.

(ii) COMMERCIAL AIRCRAFT LIABILITY insurance with limits of liability of not less than \$10,000,000 per occurrence for bodily injury and property damage.

(iii) COMMERCIAL AIRCRAFT LIABILITY insurance with limits of liability of not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate for bodily injury and property damage.

(iv) WORKERS' COMPENSATION insurance as required under the California Labor Code, and non-owned vehicles.

During the Permit, Permittee shall pay for and maintain in full force and effect the following policies of insurance:

Permittee's obligations under the preceding paragraph shall survive the termination or expiration of the Permit.

In consideration for the issuance of the Permit and to the furthest extent allowed by law, Permittee does hereby agree to indemnify, hold harmless and defend the City and each of its officers, officials, employees, agents and volunteers from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by City, Permittee or any other person, and from any and all claims, demands and actions in law or equity (including attorney's fees and litigation expenses), arising or alleged to have arisen out of the issuance or use of the Permit.

PERMIT CONDITIONS

FOR OFFICE USE ONLY	Permit Fees (PeopleSoft #???) \$	PD Dept. (PS#???) \$	Fire Dept. (PS#???) \$	Parks & Rec. (PS#???) \$	Public Works (PS#???) \$	Airports (PS#???) \$	Transportation (PS#???) \$	Other \$	TOTAL \$
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FRESNO FILM AND ENTERTAINMENT COMMISSION
2600 FRESNO ST ROOM 3076, FRESNO CA 93721

PERMIT FEE RECEIPT

(559) 621-8358

CITY OF FRESNO

DATE: _____

NAME: _____

Visa MasterCard American Express

DAYTIME PHONE NUMBER _____
ADDRESS: _____

Please complete if credit charge:

Credit Card Number _____
Month / Year _____
Expires: _____

Signature of Card Holder _____

White Copy - Business Tax

Yellow Copy - Film Commission

j:/bus/tax/permits/cka062007

Date

Pink Copy - Applicant